

Corporate
Clients

Introduction

The fast pace of today's business environment continues to pave the way for new opportunities across the globe. With new opportunities comes change, and this can present challenges as businesses look to expand their operations into unfamiliar territory.

Providing guidance and solutions to clients to overcome these challenges is Vistra's top priority. Our global network and wealth of experience gives us a strong base on which we can assist a wide variety of corporate clients as they navigate ever-changing regulatory environments.

With deep foundations in the industry, Vistra's Corporate Clients team of professionals are committed to providing reliable and efficient service to clients, wherever it may be.



About Vistra

Ranked among the top three corporate service providers globally, Vistra is a versatile group of professionals, providing a uniquely broad range of services and solutions. Our capabilities span across all types of international incorporations to trust, fiduciary and private client services, as well as fund administration.

We employ over 4,000 professionals across 46 jurisdictions throughout the Americas, Europe, Middle East, and Asia Pacific.

As a leading global player with expert industry knowledge and location specialists, Vistra has a deep understanding of the professional worlds of our clients and a proven track record of offering highly versatile solutions, providing the people, processes and products that help our clients get the most from their international business.

Powerful partnerships,
built to last.

Corporate Clients

Wherever you want to do business, Vistra can help you get started quickly and successfully.

We have a track record of establishing companies in multiple jurisdictions, recruiting industry-qualified directors, setting up registered offices, and putting in place every aspect of local administration. Our vast network and global corporate governance gives us a strong base on which to assist multinationals, private equity firms, and a wide variety of corporate clients.

To facilitate multi jurisdiction clients, we can operate with a designated Vistra office that will take on the client, and thereafter delegate the services to the other Vistra offices involved and share the available KYC to ensure a smooth onboarding process.

Vistra's services are designed from the ground up to suit the needs of today's international business community. Through our global network, Vistra offers high-quality tailored services built on extensive local knowledge – freeing you to focus on your business objectives.

Our specialist service teams manage accounting and financial reporting, compliance, trading and treasury services, recruitment and payroll administration, international pension and incentive schemes, and much more. We are able to provide a reliable and efficient service due to the depth and breadth of global account managers we have at Vistra.

Incorporation & Establishment Services

We take over the administrative burden of setting up a company, so you can focus on your priority: building your business.

We have a complete understanding of the procedures and legal requirements to set up a company in each jurisdiction, so the incorporation process is fast and painless for you – and you can be certain you're in safe hands. Our services include:

- Establishing companies in multiple jurisdictions
- Off the shelf companies and special purpose vehicles available for purchase



Registered Office & Director Services

We'll give you the best possible start when you're expanding your business, providing you with office space and experienced directors.

Our aim is to provide your business with a local presence with total convenience for you. We can arrange a fully equipped office space to suit your exact needs for any length of time. Vistra can assist you with the following:

- Setting up a registered office
- Assisting with post incorporation and structure implementation
- Appointing industry qualified company directors
- Appointing a qualified chief financial officer

Registered Office

Our aim is to provide your business with a local presence with total convenience for you. We can arrange a fully equipped office space to suit your exact needs for any length of time.

Process Agent

When real estate is owned by a foreign special purpose vehicle, there is a legal requirement to have a local address, which we can provide you with. We also deliver an international round-the-clock process agent service for handling and forwarding legal papers to the registered office of a foreign landlord.

Director and Business Support Services

We can assign an experienced manager with specific industry knowledge to act as your company's personal director. They will take care of day-to-day management and ensure your company is compliant with local rules and regulations. If you need skilled employees, we can hire individuals on contracts for varying periods.

To help run the business efficiently, you can also turn to us to manage board meetings, and for secretarial and IT support, such as email and web hosting.



Corporate Secretarial & Legal Administration Services

Assisting our clients to ensure corporate compliance within several jurisdictions.

Many of our clients need administrative support and we're here to support our clients with this at all times.

Our legal experts have extensive experience in corporate housekeeping, contract management and drafting shareholder and board resolutions and we have specialist regulatory knowledge in each jurisdiction to ensure that all your legal entities adhere to the local legislation.

We can provide a number of administrative and secretarial services, including:

- Managing board meetings and circulating briefing documents
- Preparing and managing data rooms for due diligence purposes
- Ensuring all statutory returns and fees are submitted
- Drafting corporate documents and agreements
- Arranging for staff to go on secondment to client teams for short-term secretarial projects
- Corresponding with local authorities



Accounting & Financial Reporting

When your business has international operations, it can be difficult to maintain accurate and timely accounting and financial reporting.

Whether you need support with payroll and cash management, basic accounting or complex financial reporting, we can help. Our team of financial and accounting specialists will focus on your individual business requirements and design a tailored solution for you.

With a network of offices across the world's financial centres, Vistra has local advisers guaranteeing you easy communication and a fast response.

Our services include:

- Accounting
- Assisting with preparation for audits or due diligence
- Consolidating financial statements
- Coordinating with auditors
- Planning your finances
- Preparing monthly, quarterly, or annual management accounts
- Reporting (IFRS, local GAAP)
- Arranging for staff to go on secondment to client teams for short-term accounting projects
- Providing tax information and liaising with your tax advisers
- Accessing your accounting software remotely to directly update financial reporting



Compliance

If you're an international business, staying on top of compliance is critical. Not doing so could result in heavy fines and a damaged reputation for your company.

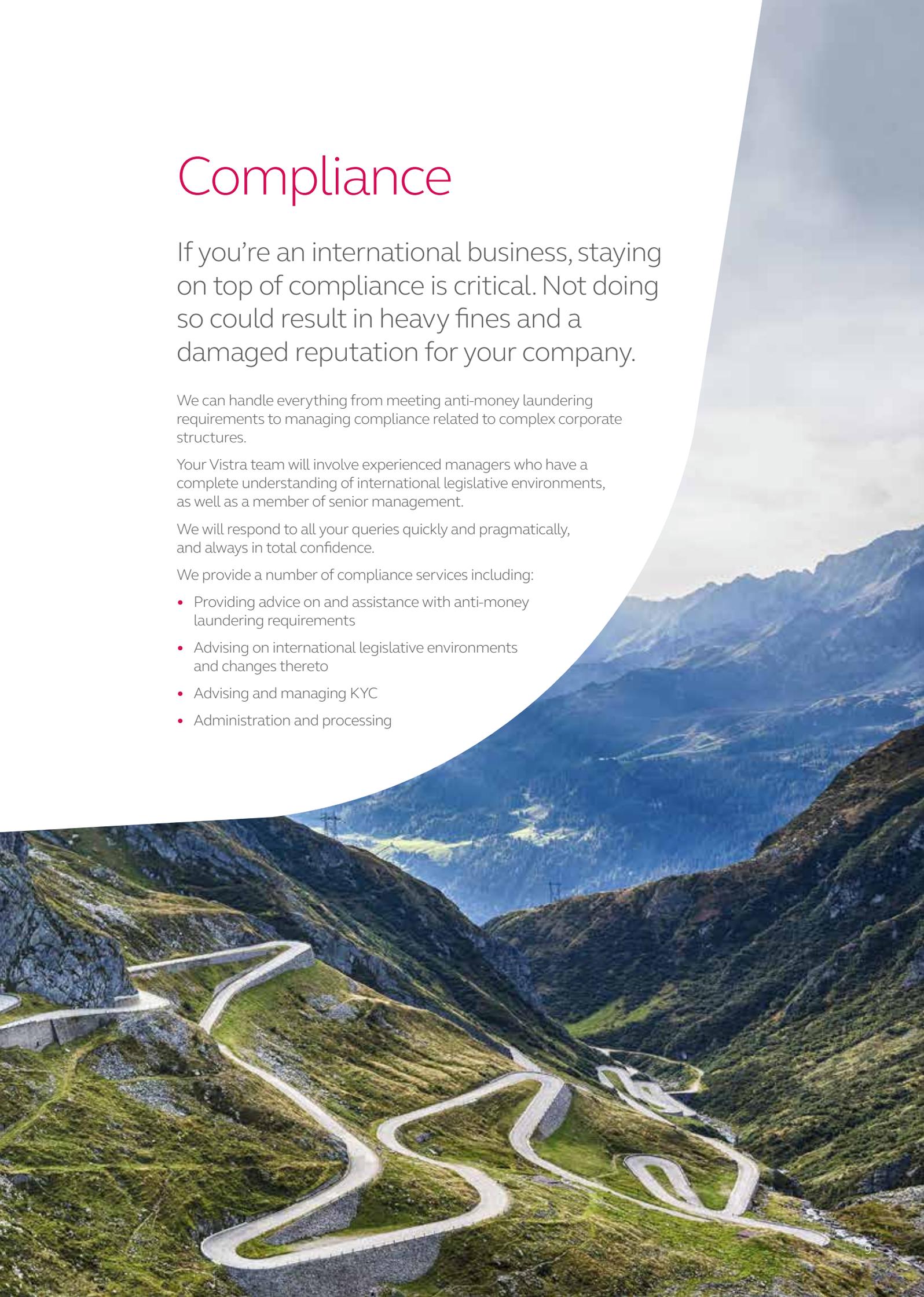
We can handle everything from meeting anti-money laundering requirements to managing compliance related to complex corporate structures.

Your Vistra team will involve experienced managers who have a complete understanding of international legislative environments, as well as a member of senior management.

We will respond to all your queries quickly and pragmatically, and always in total confidence.

We provide a number of compliance services including:

- Providing advice on and assistance with anti-money laundering requirements
- Advising on international legislative environments and changes thereto
- Advising and managing KYC
- Administration and processing



Escrow

An escrow account is an ideal way to mitigate your risk in an M&A transaction or litigation and ensure you're fully protected.

We provide documentary as well as financial escrow services for a range of international businesses, including multinationals, accountancy and law firms, and government agencies. We set up and manage a special purpose vehicle to act as an escrow agent for your transaction, keeping your assets separate and making bankruptcy as remote as possible.

Our services cover all escrow functions to ensure transactions close securely and efficiently, and with total convenience for you.

The Escrow Process



Our escrow service is for transactions including:

- Joint ventures
- M&A
- Corporate finance
- Assets sales
- Real estate transactions and leasebacks
- Assets securitisation

HR & Payroll Services

As an HR executive, you know how difficult and time consuming it is to manage employees across unfamiliar territories.

Our experienced advisers will help resolve your employment challenges, including hiring, payroll and outsourcing, freeing you to focus on growing your business.

Our services include:

- Payroll administration
- Employ and hire back solutions
- Management and administration of incentive schemes
- Employment contract administration
- Salary withholding tax representation
- Management quality controls
- Relocation services
- Temporary employee placement services

Payroll services

Our advisers will manage all your payroll needs across jurisdictions including producing payslips, filing tax returns, and producing year end reports.

Outsourcing

If you're running a project and need additional skilled resources, we can provide qualified staff for interim work. Seconded assignments are tailored to meet your needs, from a few weeks to a few months or at critical periods in your calendar, such as year end reporting.

Share option plan services

Share option plans are an effective and tax-efficient way to increase motivation and loyalty among staff. We offer a comprehensive range of share plan solutions; a specialised team will create and help you manage the plan, from the vesting period to exercising the options.





Intellectual Property Rights

Your trademarks and patents are valuable assets to you and they need protecting and managing.

Our dedicated IP team will take over the administrative burden to ensure your rights are registered, managed and protected.

Our services include:

- Setting up structures to hold and manage IP
- Licensing and distributing IP
- Coordinating IP protection and registration
- Making introductions to research and development funding

Liquidation

The life cycle of a company isn't necessarily a long one. Unforeseen circumstances may lead to liquidation or a change in a company's structure could result in dissolution. Whatever the reason, you need an experienced team to guide you through the process as efficiently as possible.

Our services include:

- Acting as liquidator (not all Vistra jurisdictions)
- Preparing of the liquidation/final accounts
- Coordination of the entire liquidation process

Additional Services

In addition to the services described above, we provide for a wide range of additional services within our International Expansion and Alternative Investments divisions.

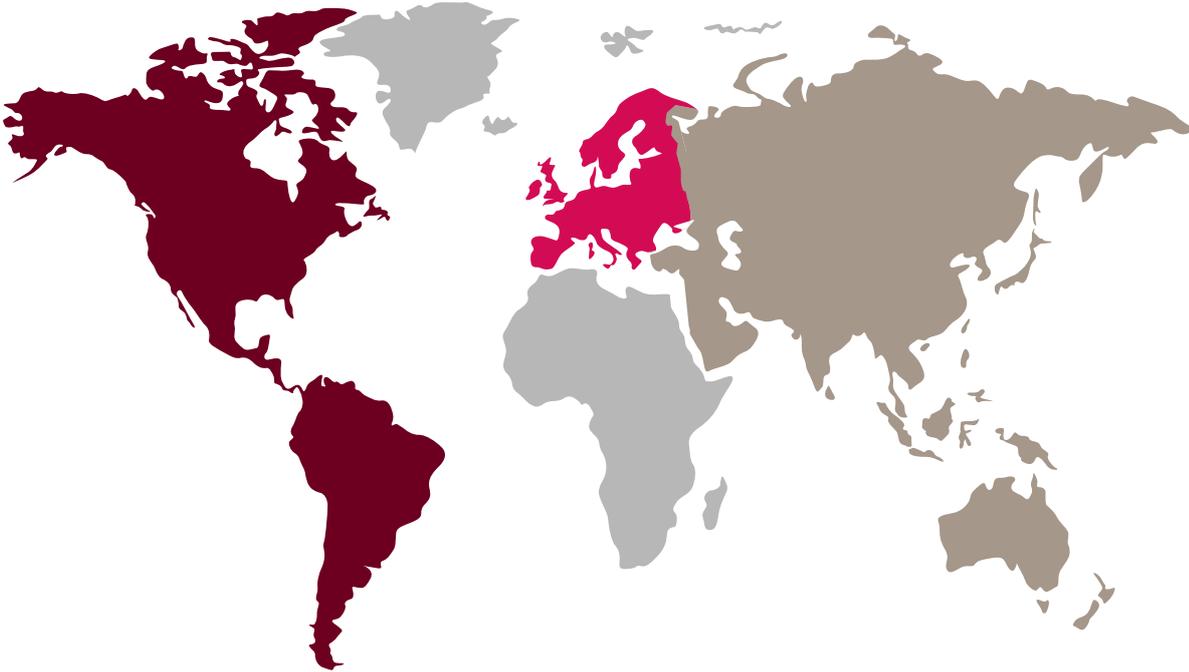
Through our Mumbai office in India (Vistra ITCL) we cater for a full range of debt market issuances including debentures, bonds, deposits, other market securities and credit products for our corporate clients.

Together with our expertise in trusteeship and advisory for structured finance, as well as securitisation transactions, we can provide in-depth knowledge of corporate trust to corporates, institutions, and capital markets. Please visit the Vistra ITCL website (www.vistraitcl.com) for further details.

Our Dedicated & Specialised Team

We offer a full suite of services for corporate clients in whatever country or region you want to do business. If you require further information about our Corporate Clients services, please do not hesitate to contact us.

Vistra Global Network



Asia-Pacific & Middle East

Australia	India	• Mumbai	Mauritius	UAE
China	• Ahmedabad	• New Delhi	New Zealand	• Abu Dhabi
• Beijing	• Bangalore	Indonesia	Samoa	• Dubai
• Guangzhou	• Chennai	Macau	Seychelles	
• Shanghai	• Hyderabad	Malaysia	Singapore	
• Shenzhen	• Indore	• Iskandar Puteri	Taiwan	
Hong Kong	• Kolkata	• Labuan		

Europe

Austria	Germany	Hungary	Malta	• Poznan	Switzerland
Belgium	• Berlin	Ireland	Monaco	• Warsaw	• Geneva
• Antwerp	• Cologne	• Dublin	Netherlands	• Wroclaw	• Zug
• Brussels	• Frankfurt	• Shannon	• Amsterdam	Romania	• Zurich
Bulgaria	• Hamburg	Italy	• Eemnes	Slovakia	United Kingdom
Cyprus	• Munich	Jersey	• Rotterdam	Spain	• Bristol
Czech Republic	• Soest	Luxembourg	Poland	• Barcelona	• Edinburgh
	Guernsey		• Krakow	• Madrid	• London
			• Lublin	Sweden	• Reading

Americas

Anguilla	Bahamas	Canada	United States	• Estero
Aruba	Belize	Cayman Islands	• Bedford	• New York
	Brazil	Curaçao	• Boston	• San Francisco
	British Virgin Islands		• Dallas	
			• Delaware	

* Including Jordans, Total Solutions Middle East, Squires Gilbride, Global Expandia, Canyon CTS, Radius, and licensed jurisdictions.

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